



S H M SHANAWAZ

Startup Business | fin-tech | Reselling | B2B Platform | eCommerce | Distribution | Trading & Logistics Sectors.

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ABOUT ME

With over eight and half years of experience in various finance roles, I am a seasoned professional who can provide key financial support to any company in the fintech, reselling, B2B platform, e-commerce, credit, distribution, trading, retail, wholesaling and logistics sectors.

Experienced in the Financial Report Preparation, Consolidation, Financial Report analysis, Forecasting & Budgeting, Trend Analysis, Treasury & Working Capital Management, FDI Reporting to Central Bank, VAT & Taxation, RJSC related works, ERP Implementations, Finance Digitization, Internal Audit, Corporate Governance, Accounting Policy & SOP buildup, Due Diligence, Channel Operations, Monitoring Accounts & Financial activities of head office & branches.

EDUCATION

North South University, Dhaka

Master of Business Administration (MBA) -

Finance

2016 (CGPA 3.19 out of 4.00)

Southeast University, Dhaka

Bachelor of Business Administration (BBA) -

Finance

2011 (CGPA 3.83 out of 4.00)

Milestone College, Uttara, Dhaka

HSC, Business Studies

2006 (CGPA 5.00 out of 5.00)

Rani Bilash Moni Govt. Boys' High School

SSC, Science

2004 (CGPA 4.06 out of 5.00)

CERTIFICATIONS

The Association of Chartered Certified Accountants (ACCA)

Chartered Certified Accountant (ACCA)

Issuing Year: Ongoing (Tentative 2024)

Cost & Management Accountants (CMA)

The Institute of Cost and Management Accountants of Bangladesh (ICMAB), Nilkhet, Dhaka

Issuing Year: Ongoing

AAA Standard VAT Course

Bangladesh VAT Professionals Forum

Issuing Year: 2016

The Association of Chartered Certified Accountants (ACCA)

ACCA and CIMB Group Sustainability in Banking Virtual Experience Program on Forage

Issuing Year: 2023

WORK EXPERIENCE

NITEX*

NITEX Solution Limited (NITEX)

Financial Planning & Analysis Lead

(8th October, 2023 – Continuing)

(NITEX is the full-stack B2B platform that helps large fashion brands buy designer styles at scale and manufacture them in bulk across the fragmented network of factories in Bangladesh. NITEX has presence in Singapore, United Kingdom, Turkey, Estonia, Spain & Germany. And its headquarters is located in Bangladesh.)

Roles & Responsibilities

- ❖ Ensuring preparation & delivery of MIS on timely manner to the CFO and other key stakeholders.
- ❖ Generating Financial statements for all operating countries and developing Group consolidated FS for the stakeholders.
- ❖ Individual country wise financial performance analysis, budgetary analysis, robust monitoring of budgetary control and preparation of variance analysis, brand wise contribution and performance analysis to overall earnings and monthly review with the management.
- ❖ Active supervision of the VAT-TAX filing with the NBR and company secretarial compliance with RJSC.
- ❖ Active supervision of Treasury activities and banking operation on time-to-time basis.

ShopUp

Shopfront Limited (ShopUp)

Lead Manager – Group Internal Audit

(1st October, 2022 – 19th November, 2023)

Manager – Group Treasury & Corporate Finance

(1st July, 2019 – 30th September, 2022)

Asst. Manager – Financial Control & Budgeting

(1st January, 2017 – 30th June, 2019)

Internal Audit Role

- ❖ Develop the organization's monthly & quarterly audit plan.
- ❖ Evaluate performance & quality of audit assignments.
- ❖ Review and assist external auditors' assignments.
- ❖ Assess the risk level and notify to the committee.
- ❖ Develop different internal policies & SLAs.

Treasury & Finance Control Role

- ❖ Conduct yearly statutory financial audit.
- ❖ Prepare year end adjustment and take necessary approval from board.
- ❖ Preparing month-end & year-end financial statements (& Consolidation).
- ❖ Oversees and takes responsibility for all financial procedures, records, accuracy and ensure month

closing.

- ❖ Prepare the projected Cash flow statement.
- ❖ Managing working capital in an efficient & effective way.
- ❖ Tradeoff between liquidity vs profitability.
- ❖ Analyze and identify the variances.
- ❖ Continually optimize company's investment portfolio.
- ❖ Responsible for liquidity management of all entities.
- ❖ Prepare weekly burn report.
- ❖ Manage all relationships with financial institutions supporting company's cash management operations.
- ❖ Ensure adequate liquidity for working capital needs and invest short-term excess cash; manage inter-company cash including inter-company lending and capital injections.
- ❖ VAT & TAX related tasks.

strateGeek
Strategeek Digital Limited

Sr. Executive – Finance & Accounts
(15th November, 2015 – 31st December, 2016)

- ❖ Structuring all financial & accounting activities of our subsidiaries' (MVRK Studios Limited & X Solutions Limited).
- ❖ Reporting the monthly financial statements to management.
- ❖ Analysis of financial data based on historical data & forecast data.
- ❖ Submitting the monthly budget to management and find out the budget variances.
- ❖ Conduction process of Internal & External financial audit, compliance audit as per the annual audit plan.
- ❖ Over-viewing the cash (including petty cash) & bank related activities.
- ❖ Maintaining sales and purchase related VAT activities, refunding procedures, debit & credit note adjustment.
- ❖ Managing and monitoring the factoring agreement with IDLC.
- ❖ Conducting the assets management activities of the parent company as well as subsidiaries.
- ❖ Recording the above information through Tally ERP.9 (for parent company), Troyee ERP (for subsidiaries) and MS Excel.



Intraco Renewable Energy Limited

Jr. Officer – Accounts & Budget
(9th May, 2015 – 12th November, 2015)

- ❖ Recording and maintaining sales, sales returns, and discounts.
- ❖ Collecting the materials details and labor expenses from the respective departments.
- ❖ Finding out the overhead expenses.
- ❖ Allocating the related overhead expenses to the product costing.
- ❖ Finding out the elasticity of demand for an existing product.
- ❖ Setting up a primary price for a new product and periodically updating the existing product price.
- ❖ Setting up the BEP for a new product.

SKILLS

Oracle NetSuite, QuickBooks, Xero, Tally ERP, Troyee ERP, Workplace, Microsoft Teams, ERP Implementation, Treasury Automation, Financial Statements Preparation & Consolidation, Due Diligence, External Audit, MIS & Budgeting, Fund Management, Cash Flow, VAT & TAX related works, RJSC related works, Secretarial Tasks, Payroll & Administrative Tasks

TRAINING

QuickBooks Online Essential Training || 2023
National Association of State Boards of Accountancy (NASBA)

Analyzing Product Profitability || 2020
Project Management Institute, Inc. (PMI®)

Export Import Basic || 2018
Export Import Training Business & Job Training Center, House - 54, Road - 20, Sector - 11, Uttara, Dhaka.

Computerized Business Operation || 2014
IB Corporation, Green Road, Dhaka.

Export Marketing || 2011
Small & Cottage Industries Training Institute (SCITI) under BSCIC, Uttara Model Town, Dhaka-1230.

CONFIRMATION

I confirm that, to the best of my knowledge and belief, all the information given on this CV is true, correct, and complete. I understand that any false statement may lead to rejection in recruitment process or if employed, dismissal.

Regards,

S H M Shanawaz